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## Ontario's Electric Vehicle Program

Ontario has developed an Electric Vehicle (EV) Program that includes; an incentive for the purchase or lease of new electric vehicles, the provision of electric vehicle re-charging facilities in parking spaces at GO Transit parking lots and at OPS owned facilities, the purchase of electric vehicles for the Ontario government fleet, and a green vehicle license plate, providing access to provincial high occupancy vehicle (HOV) lanes with only one driver.

This ambitious program supports the adoption of plug-in electric vehicles and rewards early adopters and creates a market demand for new technology.

The program provides a financial incentive to support the purchase or lease of eligible new plug-in electric vehicles on or after July 1, 2010. The value of the incentive is based on the battery capacity of the vehicle and, if applicable, the lease term. The incentives range from \$5,000 for a 4kWh battery to \$8,500 for a battery of 17kWh or more.

For additional information on Ontario's Electric Vehicle Program please read this guide and/or refer to <http://www.mto.gov.on.ca/english/dandv/vehicle/electric/index.shtml>.

## Which Vehicles are Eligible for Incentives under the EV Program?

Two types of vehicles are eligible for an incentive under this program: battery electric vehicles (BEVs) and plug-in hybrid electric vehicles (PHEVs):

- A PHEV runs on a battery and electric drive train but also has the support of an internal combustion engine that may be used to recharge the vehicle's battery and/or to replace the electric drive train when the battery is low and more power is required.
- A BEV runs entirely on a battery and electric drive train, without the support of a traditional internal combustion engine. A BEV must be plugged into an external source of electricity to recharge its battery.

Applicants can apply for an incentive for the purchase or lease of new BEVs and PHEVs that:

- meet all Canada Motor Vehicle Safety Standards;
- are registered in Ontario, where the registration in Ontario represents the first time the vehicle has been registered in any jurisdiction;
- are plated in Ontario;
- have a Gross Vehicle Weight Rating of less than 10,000 lbs (4,536 kg);
- are propelled by an electric motor which draws electricity from a battery of not less than 4 kWh in capacity;
- are capable of being recharged from an external source of electricity;
- are manufactured primarily for use on public streets, roads, and highways;
- have at least four functioning wheels; and
- are not low speed vehicles

To encourage a broad uptake of this program, applicants are limited to five incentives per calendar year.

As the vehicles are not to be acquired for immediate resale, a vehicle acquired for personal use must remain registered and plated in Ontario for a minimum of 12 months. If the vehicle is acquired for fleet use, the vehicle must remain registered and plated in Ontario for a minimum of 36 months.

Grants are not available for the following types of vehicles:

- vehicles that are converted to plug-in electric capability; or
- conventional hybrid vehicles that run on a combination of a standard internal combustion engine and battery electric technology, but do not plug into an external source of electricity

## Application Guide – How to Apply

- Applications must be received within six months of the date the vehicle was purchased/leased.
- Applicants are limited to five incentive payments per calendar year. Do not complete an application if you have previously applied for five incentives.
- Applicants must complete a separate application form for each new eligible vehicle.
- Only one incentive is available for each new eligible vehicle.
- Eligible vehicles can be purchased or leased. To receive the full incentive value, the term of the lease must be a minimum 36 months. Refer to Section E for additional information about incentives for leased electric vehicles.
- Where an Applicant has purchased or leased a vehicle, an application form can be completed and submitted to the Ministry of Finance.
- An Applicant can apply directly to the Ministry of Finance for the incentive or the Applicant can assign the incentive entitlement to the dealership or leasing agent (lessor) who will in turn apply to the Ministry for the incentive.
- The application form must be completed in order to be considered for an incentive.
- As the vehicles in this program are not to be acquired for immediate resale, vehicles purchased or leased for personal use must be registered and plated in Ontario for 12 months. Vehicles acquired for fleet use must be registered and plated in Ontario for a minimum of 36 months.

## Section A – Applicant Information

- The party who will directly own or, in the case of leased vehicles, lease the vehicle, is considered to be the Applicant.
- Incentives are available to individuals, businesses, non-profit organizations, municipalities and other non-government organizations that purchase or lease a new eligible electric vehicle and register the vehicle in Ontario.
- Purchases by provincial or federal governments and/or their agencies or entities do not qualify for an incentive under the EV Program.
- If an applicant is applying for three or more vehicle incentives per calendar year, they are considered a fleet under this program.
- If an applicant purchases two vehicles as personal use vehicles and subsequently acquires additional vehicles in the same calendar year, all vehicles will be considered fleet vehicles and must remain registered and plated in Ontario for a minimum of 36 months.
- Applicants are not permitted to apply for/receive further incentives from other Canadian provincial governments or from U.S. Federal or U.S. state government for their electric vehicle.
- As the vehicles are not to be acquired for immediate resale, a vehicle acquired for personal use must remain registered and plated in Ontario for a minimum of one year. If the vehicle is acquired for fleet use, the vehicle must remain registered and plated in Ontario for a minimum of 36 months.
- If the vehicle has dual registrants, please identify both registered owners.
- Businesses, non-profit organizations, municipalities, etc. must include a contact name, title and phone number in part A6 of Section A.
- If the vehicle is leased, complete Section B of the application form, otherwise go to Section C.

## Section B – Leased Vehicle Information

- Lessors must complete Section B with the lessor's information.
- The lessor's representative must sign this section to acknowledge that his/her company acknowledges and approves of the incentive application and that it cannot apply for the incentive in addition to the Applicant.
- To be eligible for a full incentive, the lease term must be at least 36 months. Incentives for leased eligible electric vehicles for personal use with lease terms between 12 and 36 months will be scaled. Incentives are not available for fleet vehicles leased for periods less than 36 months.

Term of Lease (months)	Applicable Incentives for Personal Vehicles (% of full grant)	Applicable Incentive for Fleet Vehicles (% of full grant)
12	33.3%	0%
24	66.7%	0%
36	100%	100%

- If an Applicant purchases two vehicles as personal use vehicles and subsequently acquires additional vehicles in the same calendar year, all vehicles will be considered fleet vehicles and the following applies:
  - The first two vehicles must be plated and registered for 36 months in Ontario; and
  - If leased, the third, fourth and fifth vehicles must be leased for a minimum of 36 months; both purchased and leased fleet vehicles must remain registered and plated in Ontario for a minimum of 36 months

## Section C – Agency Authorization

- An Applicant can apply directly to the Ministry of Finance for the incentive or the applicant can assign the incentive entitlement to the dealership or leasing agent (lessor) who will in turn apply to the Ministry for the incentive.
- The dealership or lessor is considered the agent for this section.
- The grant is applied to the pre-incentive value of the vehicle.
- It is anticipated that:
  - where the Applicant assigns the incentive, that the dealership or leasing agent reduces the price of the vehicle by the amount of the incentive after all applicable fees and taxes are applied.
  - where the vehicle is leased, it is anticipated that the monthly principle amount will reflect the reduced cost of the vehicle; all applicable taxes are calculated on the pre-incentive value of the vehicle.
  - if the Applicant applies directly, the dealership or the leasing agent will not reduce the price of the vehicle by the amount of the incentive.
- The Applicant signs to acknowledge that the incentive will be provided directly to the agent.

## Section D – Vehicle Information

- Demonstrator vehicles are eligible for an incentive provided they meet all program criteria (noted above) and have less than 2,000 km on the odometer at the time of purchase or lease.
- New BEVs and PHEVs that are purchased or leased outside Ontario and imported into the province by the original owner/lessee are eligible for an incentive provided they meet all program criteria and were not plated in any other jurisdiction prior to being plated in Ontario.
- Applicants are required to complete parts D1 to D13 in full as the information is required to determine the incentive claim amount.

## Section E – Incentive Claim Amount

- The incentive value corresponding to eligible vehicles can be determined by referring to the EV Program Eligible Vehicle Listing available at (<http://www.mto.gov.on.ca/english/dandv/vehicle/electric/ev-vehicle-list.shtml>).
- To be eligible for a full incentive for a leased vehicle, the lease term must be at least 36 months. Incentives for leased eligible electric vehicles for personal use with lease terms between 12 and 36 months will be scaled. Incentives are not available for fleet vehicles leased for periods less than 36 months.

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- If incentive program conditions on lease and registration periods are not met, the province has the right to rescind the incentive in full.

## Section F – Documentation Requirements

- For the incentive application to be considered, the application must include:
  1. A completed and signed EV Incentive Program application form;
  2. The sales or lease agreement for the vehicle that indicates the vehicle has been paid for and received by the applicant,
  3. Proof of registration and plating in Ontario
  4. For applicants who have applied for or already received two electric vehicle grants, the VINs of those vehicles and the date of purchase.
- An Applicant or agent can choose to receive the incentive amount by cheque or electronic funds transfer (EFT). If the EFT option is chosen, a void cheque must be included with the application.
- If the vehicle has dual registrants, the Applicant must ensure that both registered owners sign the application.

## Completed Application

Completed applications and supporting documents should be sent by mail, fax, or email to:

Ministry of Finance  
33 King Street West  
PO Box 646  
Oshawa ON L1H 8X2  
Fax: 905 433-5900  
Email: [electric.vehicle@ontario.ca](mailto:electric.vehicle@ontario.ca)

### Personal Information:

Personal information is being collected for the Electric Vehicle Incentive Program established under subsection 118(2) of the *Public Transportation and Highway Improvement Act* and will be used solely for the purpose of administering and ensuring compliance with the Program.

Enquiries regarding the collection of personal information should be directed:

### By Telephone to:

Team Manager  
ServiceOntario Contact Centre  
Tel: (416) 235-2999 or 1-800-387-3445

### In Writing To:

Manager, Sustainable Transportation Policy Office  
Ministry of Transportation  
777 Bay Street, 30th Floor, Toronto ON M7A 2J8

### For Green Plates To:

Supervisor Special Enquiry Unit, Licensing Administration and Support Office  
Ministry of Transportation  
Main Floor, Room 178, Building A, 2680 Keele Street, Downsview ON M3M 3E6  
Fax: (416) 235-4414

## For More Information

Enquiries about the EV Incentive Program application process, should be directed to 1-866 668-8297.

For questions regarding the registration of your electric vehicle, including green vehicle licence plates, or questions on the overall EV Program, please contact ServiceOntario at 416-235-2999 or toll-free 1-800-387-3445.