Ontario

Ministry of Transportation

Electric Vehicle Incentive Program (EVIP) Incentive Application

Instructions

Please note the following:

- The applicant must be the registered owner or lessee of the vehicle.
- Completed application forms must be submitted within three months of the date the vehicle was registered and plated. Submit all required documentation with your application, incomplete applications that do not have all the required supporting documentation and all boxes completed cannot be processed.
- Complete this form for each vehicle for which you are requesting an incentive.
- Vehicles or applicants that do not meet Electric Vehicle Incentive Program (EVIP, or the Program) requirements are not eligible for an incentive. Please refer to the EVIP Guide for more information

If you provide false information in the application or do not meet all EVIP conditions, you will have to repay the incentive in full to the Ontario government.

A. Applicant Information (Applicant must be the registered vehicle owner or lessee)

A1. Purpose of Vehicle

☐ Personal (1 or 2 vehicles per calendar year) ☐ Fleet (3 to 25 vehicles per calendar year)

A2. Applicant Type

☐ Individual residing in Ontario ☐ Ontario Business/Corporation ☐ Ontario Non-profit Organization ☐ Ontario Municipality

A3. Applicant Name (if you are an individual)

Last Name	First Name	Middle Initial

Applicant Legal Name (if you are a business/corporation/legal entity and not an individual)

Applicant Contact Name (for a business/corporation/legal entity and not an individual)

Last Name	First Name	Middle Initial

Position/Title

A4. Applicant Telephone Number (including area code) | Fax Number

Email Address

A5. Applicant Mailing Address

Unit Number	Street Number	Street Name	PO Box

City/Town	Province	Postal Code
	ON	

A6. In which official language do you wish to communicate?

☐ English ☐ French

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B. Vehicle Information

B1. Is this vehicle: ☐ New ☐ Demo	**B2.** Mileage at Time of Purchase/Lease (km)	**B3.** Date of Purchase/Lease (yyyy/mm/dd)
B4. Lease Duration (months)	**B5.** Vehicle Make/Manufacturer	**B6.** Vehicle Model
B7. Vehicle Year (yyyy)	**B8.** Number of Seats	**B9.** Vehicle Trim
B10. Vehicle Identification Number (VIN)	**B11.** License Plate Number	**B12.** Registration Date (yyyy/mm/dd)
B13. EV Type ☐ PHEV ☐ BEV	**B14.** Fuel Type (if applicable) ☐ Gasoline ☐ Diesel	

C. Leased Vehicles

Will the vehicle be subject to a lease?

☐ Yes ☐ No

C1. Leasing Company (as listed on the vehicle permit)

C2. Leasing Company Address

Unit Number	Street Number	Street Name	PO Box
City/Town		Province ON	Postal Code
Telephone Number (including area code)	Fax Number	Email Address (if available)	
Leasing Company Representative Last Name		Leasing Company Representative First Name	

D. Authorizing Payment of Your Incentive to the Dealer/Leasing Company

D1. Did the dealer or leasing company give you a discount equal to the full incentive as part of the sale or lease for this vehicle?

☐ Yes ☐ No

D2. Are you assigning (giving) the incentive to the dealer or leasing company as you have received a price discount?

☐ Yes ☐ No

D3. Dealer or Leasing Company Name

D4. Dealer or Leasing Company Address

Unit Number	Street Number	Street Name	PO Box
City/Town		Province ON	Postal Code
Telephone Number (including area code)	Fax Number	Email Address (if available)	
Agent Representative Last Name		Agent Representative First Name	

E. Confirmation of Eligibility

If you have received an EVIP incentive, you must keep the vehicle registered, plated, insured and road worthy in Ontario in your name for at least 12 months from the registration date. If you do not meet these requirements, you must repay the incentive in full. Any incentive received that you are not or do not remain eligible for is a debt due to the Crown. In this case, the incentive must be repaid in full and be received by the Province of Ontario, before you can receive another incentive.

E1. Sales and Lease Agreement

Is the name on the sales/lease agreement the same as on the Ontario registration and plating documentation?

☐ Yes – please proceed to E2 ☐ No – this vehicle is not eligible for an incentive

E2. Previous Registration

Was this vehicle previously registered and plated in Ontario or registered and plated in another jurisdiction?

☐ Yes – this vehicle is not eligible for an incentive ☐ No – please proceed to E3

E3. Other Incentives

Did you receive or will you receive an electric vehicle incentive for this vehicle from another jurisdiction?

☐ Yes – this vehicle is not eligible for an incentive ☐ No – please proceed to E4

E4. Previous Incentives

Did you previously receive an incentive for another vehicle under this Program?

☐ Yes – please proceed to E5 ☐ No – please proceed to E6

E5. Other Vehicles for which the Applicant Received an Incentive

What are the purchase dates of vehicles for which you already received incentives?

Purchase Date (yyyy/mm/dd)	Do you still own the vehicle?
	☐ Yes ☐ No

A demonstrator vehicle is a vehicle that has not been previously plated or registered in Ontario or in any other jurisdiction, or driven by the dealer, manufacturer or leasing company for any other purpose. A demonstrator vehicle can only be used for test drives by customers and have less than 2,000 km in mileage on the date of purchase or lease.

E6. Demonstrator Vehicle

Is the vehicle a demonstrator vehicle?

☐ Yes – it is a demonstrator vehicle, please proceed to E7 ☐ No – it is a new vehicle, please proceed to E10

E7. Demonstrator Vehicle Use

Was this demonstrator vehicle used only for test drives by customers at the dealership or leasing company?

☐ Yes – please proceed to E8 ☐ No – this vehicle is not eligible for an incentive

E8. Demonstrator Vehicle Mileage

Was the mileage of this demonstrator vehicle at the time of purchase or lease less than 2,000 km?

☐ Yes – please proceed to Section E10 ☐ No – please proceed to E9

E9. Demonstrator Vehicle Mileage over 2,000 km (Extended Mileage Demonstrator)

a) Do you have a vehicle log demonstrating that this vehicle was used only for test drives by customers at the dealership or leasing company?

b) Do you have a completed Extended Mileage Demonstrator Form and Extended Mileage Demonstrator Log Form?

c) Is this one of the two extended mileage demonstrator vehicles from the dealer or leasing company this calendar year?

☐ Yes – to all three requirements – please proceed to E10 ☐ No – this vehicle is not eligible for an incentive

E10. Date of Purchase, Registration and Plating

Did you purchase this vehicle in Ontario, and register/plate it within the past three months?

☐ Yes – this vehicle is eligible for an incentive ☐ No – this vehicle is not eligible for an incentive

F. Documentation Required to Submit the Application

1. Completed application	☐ Yes	☐ No	
2. Complete signed copy of the sales or lease agreement	☐ Yes	☐ No	
3. Copy of the vehicle registration	☐ Yes	☐ No	
4. Copy of other electric vehicle registrations for which the applicant received an incentive	☐ Yes	☐ No	☐ N/A
5. Void cheque if you wish to receive an electronic funds transfer (EFT)	☐ Yes	☐ No	☐ N/A
6. Completed Extended Mileage Demonstrator Form and Extended Mileage Demonstrator Log Form	☐ Yes	☐ No	☐ N/A

G. Provision of Data and Applicant Survey

Recipients of the incentive must provide information on their yearly vehicle use to the Ministry for 12 months from the registration date for the purpose of developing policy, and submit the Data Form to the Ministry with the required data 13 months after the registration date.

1. What is main reason you decided to purchase/lease an electric vehicle? (pick one)

☐ Environmental benefits ☐ Financial benefits / savings ☐ I like the vehicle / technology

☐ Single-occupant access to high-occupancy vehicle (HOV) and high-occupancy toll (HOT) lanes

2. What are you going to use this vehicle for? (check all that apply)

☐ Commute to work / school ☐ Run errands ☐ Recreational travel (e.g. cottage/vacation)

☐ Business / commercial use

3. Is this replacing a vehicle you previously owned? (pick one)

☐ Yes ☐ No, this is the first vehicle in my household ☐ No, this is an additional vehicle in the household

4. If this electric vehicle is replacing a vehicle you previously owned, what kind of vehicle was it? (pick one)

☐ Subcompact or smaller ☐ Compact ☐ Mid-size sedan

☐ Full-size sedan ☐ Station Wagon ☐ Crossover

☐ Sport Utility Vehicle (SUV) ☐ Minivan ☐ Light truck

5. Which of the following government programs were you aware of at the time of purchase/lease? (check all that apply)

☐ Electric Vehicle Incentive Program (EVIP) ☐ Green License plates

☐ Electric Vehicle Chargers Ontario (EVCO) ☐ Electric Vehicle Charging Incentive Program (EVCIP)

☐ Electric and Hydrogen Vehicle Advancement Partnership (EHVAP)

6. Which of the following statements best describes your interest in acquiring an electric vehicle when you started your search for a new vehicle? (pick one)

☐ I was not aware of electric vehicles being available ☐ I had no interest in an electric vehicle

☐ I had some interest in an electric vehicle ☐ I was very interested in an electric vehicle

☐ I was ONLY interested in an electric vehicle

7. In your decision to acquire an electric vehicle, which of the following information sources did you consult? (check all that apply)

☐ Family member, friend or colleague ☐ EV owner ☐ Car sales person

☐ Vehicle manufacturer ☐ Social media ☐ Media articles

☐ Electric vehicle event/demo ☐ Electricity distributor ☐ Government ministry or agency website

☐ Other

8. Where do you have access to electric vehicle charging and /or plan to charge your electric vehicle? (check all that apply)

☐ Home ☐ Work ☐ Public Charging Station

H. Declaration/Consent Statements

When you sign and submit this application, you are warranting that you, as the applicant have read and agree to all the declaration/consent statements below.

1. You are either an individual or a validly existing legal entity with full power to fulfill its obligations under the Program.
2. You agree that:
   a) you will abide by all the terms, conditions, instructions and notices set out in the EVIP Guide.
   b) the Province of Ontario may conduct audits and/or investigations to confirm that you have met and are meeting all Program requirements.
   c) all decisions made by the Province of Ontario relating to the Program, including applicant eligibility and the amount of the incentive, are final and binding and can not be appealed.
3. You acknowledge that:
   a) submitting an incomplete application will delay processing the application, or may make you ineligible for an EVIP incentive.
   b) you and the vehicle must comply with all Program requirements to be eligible for an incentive and to avoid having to repay the incentive to the Crown.
   c) if you do not keep the vehicle for 12 months after the purchase date or do not keep the leased vehicle for the entire term of the lease noted on the application, you will be required to repay the full incentive and you will not be eligible for any more EVIP incentives under the Program until the Province of Ontario has received the monies owed.
   d) you may not apply for or receive any other Canadian federal, provincial, or municipal, or U.S. federal, state or municipal electric vehicle incentive for this vehicle.
   e) the Program may be changed or cancelled by the Province of Ontario at any time for any reason whatsoever, without notice.
   f) any information provided on, with or pursuant to this application, is being collected and used to implement, monitor and ensure compliance with the EVIP.
   g) funding for EVIP is subject to appropriation from the legislature and is not guaranteed for any specific applicant.

I. Signatures

Print the completed form and sign. Send the signed and completed form along with the required documentation to the Ministry of Finance at the address at the end of this Section.

I1. Applicant

I have read and agree to the Program requirements as outlined in the EVIP Guide and to the declaration/consent statements. I declare that the information provided in support of this application, including information relating to any eligibility requirements, is true and complete.

Applicant Last Name	Applicant First Name	Signature	Date (yyyy/mm/dd)

I2. Incentive Assignment Authorization (if you are receiving a point of sale/lease discount and are assigning the incentive to the dealer or leasing company)

I authorize the Province of Ontario to assign my EVIP incentive to the dealer or leasing company identified below in this application. This irrevocably directs and authorizes the Province to make this EVIP incentive payable to this dealer or leasing company.

Applicant Last Name	Applicant First Name	Signature	Date (yyyy/mm/dd)

I3. Dealer or Leasing Company Warrant (if the vehicle is leased)

I, on behalf of the dealer or leasing company, warrant that the vehicle for which the incentive is sought and the applicant meet all Program requirements. I understand and agree that failure to comply with the above may result in the Ministry of Transportation not accepting further applications from my dealership or leasing company and/or being required to repay the incentive in full.

Representative Last Name	Representative First Name	Signature	Date (yyyy/mm/dd)

I4. Leasing Company

I certify that my leasing company agrees with this incentive application and permits the applicant to apply for an EVIP incentive. The leasing company warrants that any agreement between the leasing company and the applicant will not interfere with the terms and conditions of EVIP.

Representative Last Name	Representative First Name	Signature	Date (yyyy/mm/dd)

I5. Data Provision

I certify that I will provide information on the use of my vehicle to the ministry by submitting the Data Provision Form with the required data 13 months after the registration date. The ministry will use this information for the purpose of developing policy with respect to electric vehicles in Ontario.

Applicant Last Name	Applicant First Name	Signature	Date (yyyy/mm/dd)

J. Completed Applications

Completed applications and supporting documents should be sent by mail, fax, or email to:
Ministry of Finance
33 King Street West
PO Box 646
Oshawa ON L1H 8X2
Fax: 905-433-5939
Phone: 905-433-5900
Email: electric.vehicle@ontario.ca

K. Freedom of Information (FOI) Disclaimer

The applicant and/or registered vehicle owner acknowledges that the Ministry is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) ("FIPPA") and that any information provided to the Ministry in connection with the Electric Vehicle Incentive Program or otherwise in connection with this application is subject to disclosure in accordance with that Act.

Your personal information is being collected for the Electric Vehicle Incentive Program established under subsection 118(2) of the *Public Transportation and Highway Improvement Act* and will be used solely for the purpose of administering and ensuring compliance with the Program.

Enquiries regarding the collection of personal information should be directed:

In Writing to:

Electric Vehicle Incentive Program
Ministry of Transportation
777 Bay Street, 30th Floor
Toronto ON M7A 2J8
Telephone: 416-585-7285 or 1 866-767-0638
Fax: 416-585-7204
Email: EVIP@ontario.ca